Annex 2: Ethiopia Child Domestic Workers program narrative template

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| Instructions  Please refer to the request for proposals (RFP) document when completing this application form, making sure that you are following the guidance and that your proposal meets the RFP objectives.  The application deadline is September 13th, 2020. Concept notes should be submitted by email to: [childdomesticworkers@freedomfund.org](mailto:childdomeesticworkers@freedomfund.org).  Project overview   |  |  | | --- | --- | | **Overview of project:** | | | Name of organisation applying |  | | Physical address |  | | Contact person and details |  | | Organisation type: (Non-profit organisation; multilateral institution; academic institution; for-profit company) |  | | Legal status in-country: (indicate whether you have legal permissions to operate in Ethiopia) |  | | Specify the programmatic areas of change covered by your project: | Please refer to the RFP section 3.2. to answer this question. | | High level summary of the project (100 words max.) |  | | Expected duration in months |  | | Project location - Addis *(please specify where in Addis you are focusing your intervention on – this will have to be refined and agreed with Freedom Fund at proposal stage)* |  | | Total budget requested (USD) |  |  1. Organisational information  |  | | --- | | **Organisational mission and goals:** | | Please describe the mission and goals of your organisation. (250 words max.) | |  |  |  | | --- | | **Organisational experience:** | | Please describe your organisation’s experience addressing human trafficking and modern slavery. If this is a new sector for your organisation, please describe how your previous experience relates to human trafficking and modern slavery. (500 words max.) | |  |  1. Project information   Please provide an overview of the proposed intervention. Please articulate as clearly as possible how your project will contribute to the Freedom Fund program, its objectives and the specific areas of change listed in the RFP. The **maximum page limit for the project section (i.e. Section B only) is 10 pages**. You should use Arial font, size 11.   |  | | --- | | **Proposed project**  *Under each question below, please provide specific details about your proposed intervention. Take the space you need to explain the project, bearing in mind the maximum page limit of 10 pages for the whole of section B.* | | 1. Project context, problem statement and strategic approach. | | * 1. Please provide a description of the context (political, economic and/or social) in which the proposed project will be implemented. Can you also describe any risks for your project associated with covid-19 and if there is any risk, how you might mitigate those during the project implementation. | |  | | 1.2 Referring to the programmatic objectives noted in the RFP, please describe the specific problem you are attempting to solve and the relevance of your project in addressing it. | |  | | 1.3 The RFP describes the programme objectives and the expected areas of changes. Please clarify the objectives and expected changes your project will focus on. | |  | | 1.4. Please describe the strategic approach and activities you will implement that align with the program objectives and expected changes. Please make sure you clearly articulate the causal linkages between your proposed activities, the expected changes and program objectives. | |  | | 1.5. Why is your organisation best suited to undertake this approach and to address the problem in this way? | |  | | 2. Project target group  *Please provide complete responses to the following question* | | 2.1 Describe your criteria for, and rationale behind, selecting the target groups (types of participants) with whom you will work in the proposed project. | |  |  |  | | --- | | 3. Monitoring and evaluation  *Please provide complete responses to the following question* | | 3.1 How would you monitor progress for this grant and how would you ensure learning is incorporated to improve the program? | |  |  |  | | --- | | 4. Additional questions about the proposed project  *Please provide complete responses to the following questions* | | 4.1 What safeguarding measures do you have in place to prevent and respond to sexual exploitation and abuse of project beneficiaries and staff? | |  |  1. MEL section   Please fill in the table on the next page to construct the beginning of your project logframe using the following steps:   * Select from the table below the objective(s) your project will focus on. If you are only working under one out of the two objectives listed in the table, please delete the objective which is not relevant to your project. * List the areas of change your project will focus on. Please delete any area of change which is not relevant to your project. * For each area of change, please list your project's activities. Please refer to the table in section 3.2 of the RFP to see the recommended outputs per area of change. You are free to suggest activities that are not directly linked with the recommended outputs if you feel those will be essential activities in delivering against the expected area of change. * For each activity, please provide the total target and formulate your output indicator. You can refer to the Annex 1 in the RFP to see the list of definitions for activities, outputs, area of change.  |  |  |  |  | | --- | --- | --- | --- | | **Objective 1:** Positively influence the behaviour of key stakeholders including communities, recruiters and employers, and strengthen the enforcement action of government to reduce domestic servitude amongst Ethiopian girls | | | | | **Program Expected Areas of Change** | **Activity & Output Target** | | **Output indicator** | |  | | **Activities** | **Total target** |  | | **Area of change 1:** Key stakeholders including communities, recruiters, transporters and employers adopt positive behaviours and actions that contribute to improving the working conditions of child domestic workers (CDW) and reduce risks of servitude. | *Eg. Training of transport workers in Addis Ababa to identify children at risk and refer to relevant services* | *Eg. 100 transport workers have been trained in Addis on identification of children at risk and relevant referral services* | *Eg. # transport workers trained* |  | |  | |  |  |  |  | |  |  |  |  | | **Area of change 2**:  Improved monitoring of CDW working conditions and increased sanctions enforced against exploitative recruiters and/or employers. |  |  |  |  | |  |  |  |  | |  |  |  |  | | ***Area of change 3:*** CSOs effectively advocate for better working conditions for CDWs and the government adopts improved conventions/laws and/or systems/procedures to better protect children from exploitation in domestic work. |  |  |  |  | |  |  |  |  | |  |  |  |  | |  | | **Objective 2:** Enable survivor-centred and trauma-informed support and reintegration services to children affected by domestic servitude within Ethiopia | | | |  | | **Area of change 4:**  Child survivors and children at risk of servitude have improved education and life skills, and child survivors can sustainably reintegrate into the community. |  |  |  |  | |  |  |  |  | |  |  |  |  |  1. Project budget – please fill in the budget template for this section under Annex 3   We have provided a separate Project Budget template in an Excel file for you to fill (available here). When creating your budget please take the following into consideration:   * Refer to the budget instructions in the first tab before creating your budget. * Please make sure that the costed activities closely match the activities described above. |
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